

**NORTH LINCOLNSHIRE COUNCIL
OFFICER DECISION NOTICE AND RECORD
(PUBLISHED)**

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| 1. DECISION TAKEN | | | |
| To approve the Public Protection Fees and Charges for 2019/20. | | | |
| EXECUTIVE | <input checked="" type="checkbox"/> | NON-EXECUTIVE | (Please tick either) |
| IS THIS A 'KEY DECISION' ? (see definition overleaf) | | | Yes No ✓ |
| DOES THIS DECISION RELATE TO EXEMPT INFORMATION? | | | Yes No ✓ |
| EXEMPT PARAGRAPH REFERENCE (NOT TO BE PUBLISHED) | | | |

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| 2. OFFICER DECISION TAKER | NAME Peter Williams POSITION/POST Director of Operations SIGNATURE <i>Peter Williams</i> DATE 28.10.19 |
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| 3. REASONS FOR THE DECISION (Please ref to any report/minute/background documents attached) | |
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| 4. ALTERNATIVE OPTIONS CONSIDERED AND REJECTED (BY DECISION TAKER(S)) | |
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TO BE COMPLETED BELOW - ONLY WHEN A DELEGATED OFFICER DECISION REQUIRES PRIOR CONSULTATION WITH A MEMBER (LEADER OF THE COUNCIL, CABINET MEMBER/CHAIRMAN OF A COMMITTEE) IN ACCORDANCE WITH THE 'SCHEME OF DELEGATIONS TO OFFICERS' OR DECISION/MINUTE OF COUNCIL/COMMITTEE OR DECISION/MINUTE OF CABINET/CABINET MEMBER.

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| 5. DECISION REQUIRED TO BE TAKEN IN CONSULTATION WITH RELEVANT MEMBER | COUNCILLOR Cllr Davison consulted as a courtesy POSITION SIGNATURE DATE |
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| 6. ANY CONFLICT OF INTEREST DECLARED BY ANY EXECUTIVE (CABINET) MEMBER (S) CONSULTED, WHICH RELATES TO THE DECISION, OR (NON-EXECUTIVE) – ANY MEMBER OF THE COMMITTEE THAT DELEGATED THE DECISION TAKEN | |
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| 7. WITH REFERENCE TO 6. ABOVE - HAS ANY DISPENSATION BEEN GRANTED TO THE EXECUTIVE (CABINET) MEMBER? (ONLY APPLIES TO EXECUTIVE) | |
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PLEASE REMEMBER TO ATTACH ANY ACCOMPANYING REPORT.

WHEN COMPLETE, PLEASE SEND TO HEAD OF DEMOCRATIC SERVICES, CHURCH SQUARE HOUSE,
SCUNTHORPE FOR PUBLISHING.

(The definitions of a key decision are when an executive decision is likely -

(i) to result in the Council incurring expenditure or the making of savings (including the receipt or loss of income) over £350,000 in any one financial year; or

(ii) to be significant in terms of its effect on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority).

NORTH LINCOLNSHIRE COUNCIL

DIRECTOR OF OPERATIONS

PUBLIC PROTECTION FEES & CHARGES 2019/20

1. OBJECT AND KEY POINTS IN THIS REPORT

- 1.1 To approve the Public Protection Fees and Charges for 2019/20.

2. BACKGROUND INFORMATION

- 2.1 Public Protection provide a range of chargeable services to businesses and residents. A number of teams across Public Protection, including Trading Standards, Environmental Health & Housing and Food & Safety provide these services. A full list of chargeable services can be found in Appendix 1.
- 2.2 There are a number of functions provided by Public Protection where the fees are set by statute. These have not been included in the report as they don't require approval. For the services where the fees are set by the council it is proper to review the fees and charges to ensure full cost recovery.
- 2.3 In general the charges have been revised to take account of inflation. Advice has been taken from Finance on what inflationary factor to apply.

3. OPTIONS FOR CONSIDERATION

- 3.1 **Option 1** – To approve the proposed Public Protection fees and charges in Appendix 1.
- 3.2 **Option 2** – To maintain existing fees and charges.
- 3.3 **Option 3** – To propose alternative fees and charges.

4. ANALYSIS OF OPTIONS

- 4.1 **Option 1** – This is the recommended option as it takes into account increases in line with inflation. Without these inflationary increases, we are liable to not provide full cost recovery across the service.
- 4.2 **Option 2** – This option benefits service users by not increasing costs. However, it runs the risk of not achieving full cost recovery as service costs increase.
- 4.3 **Option 3** – Any other fees and charges that are proposed will also need to achieve full cost recovery.

5. RESOURCE IMPLICATIONS (FINANCIAL, STAFFING, PROPERTY, IT)

5.1 **Financial** – Services have incurred increased costs since fees and charges were last reviewed. The increased service delivery costs will impact on delivering a balanced budget if fees and charges are not varied to reflect increased costs.

6. OUTCOMES OF INTEGRATED IMPACT ASSESSMENT (IF APPLICABLE)

6.1 N/A

7. OUTCOMES OF CONSULTATION AND CONFLICTS OF INTEREST DECLARED

7.1 N/A.

8. RECOMMENDATIONS

8.1 To approve the Public Protection fees and charges proposed for 2019-20 as detailed in Appendix 1.

GROUP MANAGER – CONSUMER PROTECTION & LICENSING

Author: Richard Copley
Date: 17 October 2019

Background Papers used in the preparation of this report

Appendix 1 Public Protection Fees & Charges 19-20

APPENDIX 1 PUBLIC PROTECTION FEES AND CHARGES 2019-20

| ITEM | Vatable Y/N | PROPOSED CHARGE FOR 2019-20 (Ex VAT) | PROPOSED CHARGE FOR 2019-20 (INCLUDING VAT WHERE APPLICABLE) |
|--|-------------|---|---|
| ENVIRONMENTAL HEALTH | | | |
| CCTV Drain or sewer survey - Domestic | | | |
| - Per Hour | Y | £110.00 | £132.00 |
| - Per Day | Y | £550.00 | £660.00 |
| CCTV Drain or sewer survey - Commercial | | | |
| - Per Hour | Y | £110.00 | £132.00 |
| - Per Day | Y | £660.00 | £792.00 |
| Pest control | | | |
| Domestic Rodent (Rats & Mice only) (Benefit) | Y | £55.00 | £66.00 |
| Domestic Rodent (Rats & Mice only) (Non Benefit) | Y | £68.33 | £82.00 |
| Domestic Rats (inside) Single visit to remove live rat (Max 1 visit). | N/A | Free | Free |
| Call out fee if pest is found to be bees | Y | £24.17 | £29.00 |
| Domestic Rats outside (Benefit) | Y | £55.00 | £66.00 |
| Domestic Rats outside (None Benefit) | Y | £68.33 | £82.00 |
| Nuisance pests e.g. Wasps, Ants, Fleas (Benefit) | Y | £40.83 | £49.00 |
| Nuisance pests e.g. Wasps, Ants, Fleas (Non Benefit) | Y | £51.67 | £62.00 |
| Commercial Pests per visit | Y | £68.33 | £82.00 |
| Food Surrender Certificates | | | |
| - First Hour | Y | £123.33 | £148.00 |
| - Each Additional Hour | Y | £55.83 | £67.00 |
| Food Export/Health Certificates | | | |
| - Standard Service | Y | £114.17 | £137.00 |
| - Same day service | Y | £168.33 | £202.00 |
| Insert: Additional charge for the amendment of existing certificates once issued: provision of a duplicate certificate | Y | £54.17 | £65.00 |
| Issue of Exemption Certificate under Illegal Unreported and Unregulated (IUU) Fishing Regulation (EC) No 1005/2008. | N | £22.50 | |
| Food Business Advice | | | |
| Three hours package | Y | £180.00 | £216.00 |
| Requested NFHRS Re-score Visit | N | £283.25 | |
| Professional Assistance | | | |
| - Per Hour | Y | £72.50 | £87.00 |
| Environmental Health & Housing Enforcement Recharge | | | |
| - Per Hour | N | £49.50 | |

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| Private Water Supplies | | | |
| Risk Assessment (Each assessment) Reg 8 and 9 Private Distribution Systems and Large Supplies | N | £515.00 | |
| Risk Assessment (Each assessment) Reg 10 Small Supplies | N | £103.00 | |
| Sampling (each visit) Reg 8 and 9 Private Distribution Systems (PDS) and Large Supplies | N | £103.00 | |
| Sampling (each visit) Reg 10 Small Supplies | N | £51.50 | |
| Investigation (each investigation) Reg 8 and 9 Private Distribution Systems and Large Supplies | N | £103.00 | |
| Investigation (each investigation) Reg 10 Small Supplies | N | £51.50 | |
| Granting an authorisation (each authorisation) Reg 8 and 9 Private Distribution Systems and Large Supplies | N | £103.00 | |
| Granting an authorisation (each authorisation) Reg 10 Small Supplies | N | £51.50 | |
| Analysing a sample taken under Regulation 10 (Small supplies and single dwellings) | N | £25.75 | |
| Analysing a sample taken during check monitoring Reg 8 and 9 Private Distribution Systems and Large Supplies | N | £103.00 | |
| Analysing a sample taken during audit monitoring Reg 8 and 9 Private Distribution Systems and Large Supplies | N | £515.00 | |
| Analysing a sample taken during combined audit and check monitoring Reg 8 and 9 PDS and Large Supplies | N | £515.00 | |
| Water Testing Swimming Pools (External) | | | |
| Small pools (1 sample) | Y | £65.00 | £78.00 |
| Medium size pools (2 samples) | Y | £159.17 | £191.00 |
| Large sized pools (3 samples) | Y | £230.83 | £277.00 |
| Water Testing Recreational Water (e.g. Lake) (External) | | | |
| Per sample visit | Y | £94.17 | £113.00 |
| Reclaiming of Stray Dogs | | | |
| - Statutory Fine | N | £25.75 | |
| - Reclaim Fee | N | £15.45 | |
| - Daily Boarding Fee, 09:00 to 17:30 hrs | N | £19.57 | |
| - Daily Boarding Fee, 17:31 to 08:59 hrs | N | £23.69 | |
| Rehoming Fee Sangreat £40/NLC £20 | Y | £18.33 | £22.00 |
| PARKING SERVICES | | | |
| Dispensation - first day | Y | £14.17 | £17.00 |
| Dispensation - additional days | Y | £10.00 | £12.00 |
| Permit | Y | £44.17 | £53.00 |
| Replacement permit | Y | £9.17 | £11.00 |

| TRADING STANDARDS | | | |
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| AUTOMATIC INSTRUMENTS | | | |
| Automatic discontinuous totalisers | Y | £65.00 | £78.00 |
| Automatic rail weighbridges | Y | £65.00 | £78.00 |
| Automatic catchweighers | Y | £65.00 | £78.00 |
| Automatic gravimetric filling instruments | Y | £65.00 | £78.00 |
| Beltweighers | Y | £65.00 | £78.00 |
| NAWI WEIGHING INSTRUMENTS | | | |
| Upto 15kg | Y | £65.00 | £78.00 |
| Over 15kg upto 250kg | Y | £103.33 | £124.00 |
| Over 250kg upto 1000kg (including test weights) | Y | £103.33 | £124.00 |
| Over 1000kg (excluding test weights) | Y | £65.00 | £78.00 |
| Over 1000kg (excluding test weights) - if 2 officers are required | Y | £103.33 | £124.00 |
| MEASURING INSTRUMENTS FOR LIQUID FUEL AND LUBRICANTS | | | |
| Single/Multi outlets | Y | £103.33 | £124.00 |
| ROAD TANKER FUEL MEASURING EQUIPMENT (OVER 100 LITRES) | | | |
| Wet/Dry hose system | Y | £103.33 | £124.00 |
| OTHER EQUIPMENT | | | |
| All other equipment, one officer in attendance | Y | £65.00 | £78.00 |
| All other equipment, one officer in attendance plus assistant | | £103.33 | £124.00 |
| WEIGHT HIRE | | | |
| Hire of 20Kg, 10Kg, 5Kg (M1 - medium accuracy), per tonne | Y | £86.67 | £104.00 |
| BUSINESS ADVICE | | | |
| One hour of Advice | Y | £61.67 | £74.00 |
| Five hour advice bundle | Y | £250.00 | £300.00 |
| Verifications outside of normal working hours incur a surcharge of 50% of the standard hourly rate. Verifications carried out on behalf of Yorkshire and Humber Verification Service outside of North Lincolnshire Council boundaries incur a surcharge of 50% of the hourly rate, plus a mileage rate of 50p per mile will be charged from the base at DN15 6NL to and from the location of the equipment under test | | | |
| the submitter over and above that required by law. Surcharges may be made at the discretion of the Divisional Manager, Trading Standards in cases of exceptional difficulty not | | | |